		<h2 style="text-align: center;">Permit To Work - Receiver</h2> <p style="text-align: center;"><b>Status:</b> <b>Permit #:</b></p>				
<b>PVID#:</b>		<b>Contractor/Company Name:</b>			<b>JARS Contractor ID:</b>	
<b>Camp/Base:</b>		<b>FLOC</b>				<b>Version:</b>
<b>Work Site Location (Building):</b>				<b>Location of work on Site (Room/Level/Elevation)</b>		
<b>Description of Work:</b>						
<b>Permit Receiver:</b>	<b>Name:</b>			<b>Phone/Mob:</b>		
	<b>Email:</b>					
<b>Date/Time</b>	<b>Start Date:</b>	<b>Start Time:</b>	<b>End Date:</b>	<b>End Time:</b>		

**Section 1. Identify work to be completed**  
Indicate which Permit Certificate is required by ticking the box(es) that best describes the type of work being performed.

(1) Confined Space	(2) Ground disturbance	(3) Hot Work	(4) Lifting	(5) Gas
(6) Penetrating Structure	(7) Asbestos	(8) Pipe works	(9) Work at Height	(10) Tree Felling
(11) Compressed gas	(12) Hazardous Substances	(13) Electrical	(14) Explosives	(15) Control Bypass
(16) Diving				
<b>Other:</b>				

**Section 2. Identify the Hazards Involved in the Permitted Work**  
Indicate which hazards will be present during the Permitted work.

Oxygen deficiency	Sources of ignition	Falling	Power tools	High pressure
Contamination	Hot environment	Falling objects	Electrical	Eye hazards
Chemical exposure	Cold environment	Uneven surface	Limited access	Loud noise
Acids/caustics	Hot/cold surfaces	Mechanical lifting	Heavy lifting	Repetitive motion
Asbestos	Severe weather	Excavation	Pinch points	Sharp objects/edges
Stored energy	<b>Other:</b>		SDS reference:	


**Section 3. Supplementary Documentation**  
Indicate which supplementary documents have been included with the Permit request.

<b>Permit certificate</b> – A Permit Certificate must be used in conjunction with the Permit form to provide assurance that all reasonable and practicable steps have been taken to mitigate risks.	<b>WorkSafe notification</b> – Is this work notifiable to WorkSafe? – If so, when were they notified? <b>Date:</b>	<b>Amended Emergency Response Plan</b> – If the Work interferes with existing Emergency Response Plans, amendments to the plan must be included	<b>Emergency Rescue Plan</b> – Emergency Rescue Plans MUST be included when working at height or in confined spaces, and must list rescue equipment
<b>Job Safety Analysis</b> – Include a completed and signed JSA to indicate risk assessment and mitigation processes	<b>Traffic Management Plan</b> – Provide a TMP if the work may disrupt or noticeably increase traffic on the Camp/Base	<b>Asbestos Removal Control Plan</b> – An Asbestos Removal Control Plan is required whenever work involves the removal of asbestos.	<b>Asbestos pre-work checklist</b> – An asbestos pre-work checklist is required whenever work may involve handling or disturbing Asbestos
<b>Sitemap</b> – Maps/drawings/GPR results.	<b>Site Alert (24 hrs Notice)</b> – Is a site alert required to inform the Camp/Base and other sites of the Permitted work?	<b>Training/Certification Confirmation</b> – Where Hazard specific or operational training is required by workers, submit confirmation of training to the permit Issuer	<b>Other</b>

**Section 4. Worker Sign Off**

**Worker:** - By signing this document, I confirm I have read and understood the Permit requirements and shall adhere to any relevant supplementary documentation submitted. By signing this document on site and on the day, it confirms that I have been given the opportunity to ask the Permit Receiver questions about the risks, hazards, and controls of this work.

Name	Signature	Date

	<h2>Permit To Work - Issuer</h2> <p><b>Status:</b></p> <p><b>Permit #:</b></p>	
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**Section 5 - Permit Authorisation** – *The permit is not valid until signed by both parties (unless issued remotely) and is current for one day only (9 hours) but may be revalidated*

Are there conflicts with other PTWs?	Yes	No	Conflicting PTW #s:
<b>Conflict Resolution:</b>			
<b>By signing below, the Permit Issuer confirms:</b>		<b>By signing below, the Permit receiver confirms:</b>	
<p>I have personally inspected the worksite (remote Permits excepted).</p> <p>All NZDF DEI requirements for undertaking this work, as outlined in CHES, have been appropriately addressed.</p> <p>The Permit Receiver has shared all information in relation to the hazards, risks, and controls relevant to the site as known to NZDF DEI currently.</p> <p>Isolation of Plant is completed (as required – task specific).</p> <p>Emergency Plan is appropriate for the risks.</p> <p>Adequate controls are included in the JSA.</p> <p>All workers under the Permit have signed onto the Permit.</p> <p>Work can commence (following the implementation of any outstanding hazard controls).</p> <p>Base Command and all affected site projects have been notified and consulted for possible conflicts.</p>		<p>I understand the precautions and agree to abide by the conditions specified in this Permit and related documentation.</p> <p>All hazard/risk controls outlined in this Permit are in place and will remain so for the duration of the work.</p> <p>I have personally explained to each of the Workers what the risks and controls are for work under this Permit, including emergency rescue plans.</p> <p>All personnel undertaking work under this permit are trained and competent to do so.</p> <p>Enquiries have been made of those completing the work whether they have any pre-existing medical conditions which may affect them during the work e.g. epilepsy, and if affected, what appropriate steps will be taken to manage the situation.</p>	
<b>Permit Issuer (Name):</b>		<b>Permit Receiver (Name):</b>	
<b>Signature:</b>		<b>Signature:</b>	
<b>Date:</b>		<b>Date:</b>	
<b>Permit #</b>			

**Section 6 - Permit Suspension and Revalidation** – Only the Permit Issuer can suspend and revalidate the Permit. Work can be revalidated for up to a maximum of five consecutive days.

<b>The Permit Issuer Certifies:</b>	Circumstances on site including the Permit Receiver remain unchanged.		
	Work can re-commence (following the implementation of any outstanding hazard controls)		
<b>The Permit Receiver Certifies:</b>	Following ceasing of work under this permit, a site inspection has been undertaken and circumstances on site remain unchanged.		
	All personnel undertaking work under this permit are trained and competent.		
<b>Suspended by:</b>	<b>Date/Time:</b>	<b>Revalidated by:</b>	<b>Date/Time</b>
<b>Suspended by:</b>	<b>Date/Time:</b>	<b>Revalidated by:</b>	<b>Date/Time</b>
<b>Suspended by:</b>	<b>Date/Time:</b>	<b>Revalidated by:</b>	<b>Date/Time</b>
<b>Suspended by:</b>	<b>Date/Time:</b>	<b>Revalidated by:</b>	<b>Date/Time</b>
<b>Suspended by:</b>	<b>Date/Time:</b>	<b>Revalidated by:</b>	<b>Date/Time</b>

**Section 7. Permit Closure** – Sign off when work is finished, revalidation periods have expired, or the permit is cancelled.

<b>The Permit has been:</b>	<b>Closed</b>	<b>Cancelled</b>
<b>Are all related permits closed?</b>	Yes   No   N/A	<b>Is the site clean, secure and ready for re-commission?</b> Yes   No   N/A
<b>Permit Issuer and Permit Receiver:</b> – <i>By signing below, the Permit Issuer and Permit Receiver certify the work described on this permit is complete and the permit is closed.</i>		
<b>Permit Issuer (Name):</b>		<b>Permit Receiver (Name):</b>
<b>Signature:</b>		<b>Signature:</b>
<b>Date:</b>		<b>Date:</b>